

CHC20202

Certificate II in Community Services Work - Course Outline

CHCCS201A Prepare for work in the community services industry

This unit is relevant to those people who may be undertaking preliminary training to enter the community services industry.

CHCORG1B Follow the organisation's policies, procedures and programs

Work is carried out according to organisation policies, procedures and programs.

CHCCOM1B Communicate with people accessing the services of the organisation

This unit applies to community services workers who may have limited contact with clients in terms of content and timing and operate under direct supervision

CHCORG2B Work with others

This unit describes the requirement for worker to work with others.

CHCOHS201A Follow OHS procedures

On completion of this unit, the worker will be able to recognise hazards at the workplace as well as follow workplace health and safety instructions and procedures. These instructions and procedures relate to the work being undertaken by the worker and is not related to supervision of other workers. The worker will be aware of the importance of maintaining their health and safety as well as the health and safety of others in the workplace. The worker will also be capable of dealing with emergencies within the worker's scope of responsibility and under the direction/with support of the supervisor.

CHCAC3C Orientation to aged care work

This unit describes the roles and responsibilities by the worker in their role as a carer to perform work that reflects an understanding of the structure and profile of the residential aged care sector and key issues facing older people in the community.

This unit applies to all workers in the aged care sector, or those working with older people

CHCCHILD5A Orientation to child protection and out of home care for children and young people

This unit aims to describe the context within which a range of child protection services are delivered. It covers the knowledge and skills required to operate within a legal and ethical

framework and aims to support the rights and interests of children/ young people and families to meet duty of care and legal requirements.

CHCDIS20A Introduction to disability work

This unit is intended to provide an introduction to working with people with a disability.

CHCADMIN1B Undertake basic administrative duties

This unit relates to the range of basic administrative duties required in community services organisations.

CHCCN1D Ensure children's health and safety

No Description

CHCICAB Communicate with children

This unit describes the requirement for worker to communicate with children.

