



21671VIC — Certificate I in Transition Education

# School-to-Work



Certificate I in Transition Education—”School-to-Work” prepares you for employment and improves your chances of finding and keeping a job.

This course is nationally accredited. This means if you are successful in completing all the core modules you will receive a Certificate I; or if you complete one or more individual modules you will receive a Statement of Attainment for each module.

## Modules Include

Individual Plan Personal Development Job Readiness—Exploring Adult Options Community Access Travel Training	Core Units
Follow Workplace Safety Procedures Functional Communication Drivers Permit Money Management (Functional Numeracy) Provide Basic First Aid Computers for Learning Environment Voluntary Work	Elective Units

## Castle Personnel Services Inc.

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Castle Personnel facilitates a positive, flexible learning environment.

Students are encouraged to work at their own pace as well as participate in group activities.